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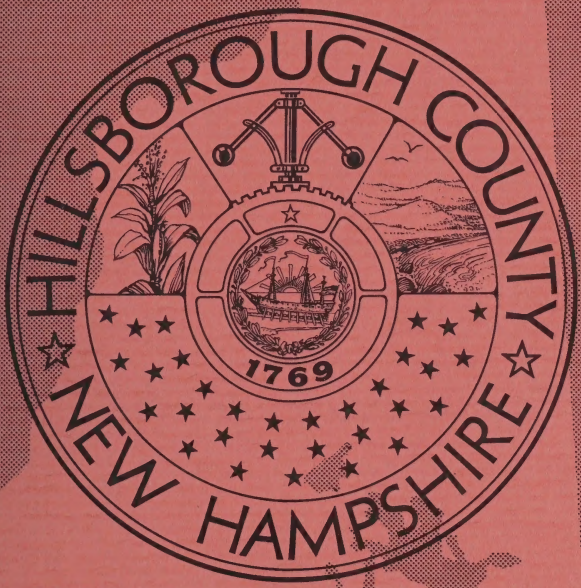
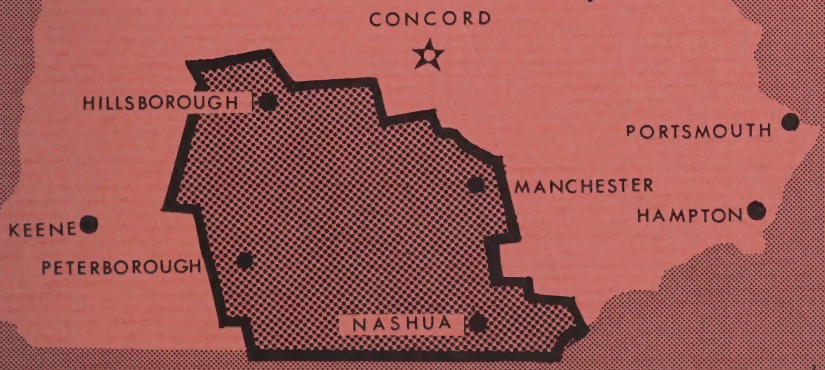
1972

HILLSBOROUGH COUNTY NEW HAMPSHIRE



1972 Annual Report



Report of

County Commissioners

HILLSBOROUGH COUNTY

NEW HAMPSHIRE

with Reports of

COUNTY OFFICERS

CLERK OF COURTS, Etc.

For the Year Ending

December 31, 1972

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TABLE OF CONTENTS

Accounting, Treasurers 29

Appropriations and Expenditures, Comparative Statement of . 26–27

Budget, County . . . . . 22 –23

Debt, Bonded 25

Executive Board, County Delegation 2

Extension Service, County Cooperative 47–49

Financial Condition, Analysis of 24

Home and Farm, Hillsborough County, Report of:

- Ambulance, Car Calls 42
- Crop Production 46
- Deaths 45
- Prisoners 45
- Receipts and Expenditures 43
- Deposits, Bank 44
- Surplus Foods 46

Hospital, Moore General:

- Annual Report 49–50
- Meals Served 57
- Occupational Therapy Program 56
- Personnel 51
- Superintendent's Report 49-50
- Surplus Foods 46

Minutes - Executive Committee 2–20

Officers, list of county 1

Reports, County Officers yearly:

COUNTY OFFICERS

Commissioners

Armand A. Beaulieu, Nashua, N.H.
Chairman

John J. Walsh, Manchester, N.H.
Vice Chairman

Edward J. Lobacki, Peterborough, N.H.
Clerk

Gerard J. DeGrace, Manchester, N.H.
Treasurer

James A. Connor, Weare, N.H.
County Attorney

Robert Early, Jr., Nashua, N.H.
Assistant County Attorney

Lawrence J. Shea, Manchester, N.H.
Sheriff

Nicholas G. Copadis, Manchester, N.H.
Judge of Probate

C. Edward Bourassa, Manchester, N.H.
Register of Probate

Joseph Maltais, Manchester, N.H.
Register of Deeds

Carl O. Randall, Manchester, N.H.
Clerk of Superior Court

Albert J. Lemieux, Manchester, N.H.
Eugene Gunn, Bedford, N.H.
Auditors

Hillsborough County
Delegation
Executive Committee

Daniel J. Healy, Chairman, Manchester
Theresa Drabinowicz, Vice Chairman, Nashua
Orson H. Bragdon, Clerk, Amherst
Roland A. Barnard, Goffstown
John M. Bednar, Hudson
Daniel Brocklebank, Hollis
George A. Bruton, Manchester
Michael Chevrette, Manchester
Edward D. Clancy, Manchester
Margaret S. Cote, Nashua
Peter R. Cote, Nashua
William J. Cullity, Manchester
William A. Desmarais, Nashua
Phyllis M. Kenney, Hudson
J. Henry Montplaisir, Manchester
Louis D. Record, Jr., Nashua
James A. Sweeney, Jr., Manchester
Edward G. Warren, Lyndeborough

Meeting of Hillsborough County Executive Committee at the County Court House, January 21, 1972

Meeting called to order at 10 a.m. by Vice Chairman Drabinowicz. Present: Reps. Drabinowicz, Montplaisir, Keeney, Bednar, Clancy, Bragdon, Cullity, Chevrette, M. Cote. Commissioners Walsh and Lobacki. Business Manager Roulx.

Request by Commissioners for $800,000.

Rep. Cullity moved, seconded by Rep. Chevrette, Treasurer be allowed to borrow said sum. Motion carried.

Went to Laconia to inspect new buildings.

Orson H. Bragdon, Clerk

Meeting of Hillsborough County Executive Committee at the County Farm, January 26, 1972, 12:30 P.M.

Present: Reps. Chevrette, Montplaisir, Healey, Cullity, Warren, Brocklebank, M. Cote, Drabinowicz, Keeney, Desmarais, Bragdon, Bednar, Clancy. Commissioners Beaulieu, Walsh and Lobacki. Bus. Manager Roulx.

Made tour of buildings at Grasmere. Mr. Card outlined changes desired at hospital.

Comm. Lobacki explained shortage of beds at present time.

Next meeting Friday, February 4, 1972 at County Court House, 7:30 p.m. Mid-Merrimack Committee to be invited.

Meeting adjourned at 3:00 p.m.

Orson H. Bragdon, Clerk

Meeting of Executive Committee of the Hillsborough County Delegation, February 4, 1972 at County Court House

Present: Reps. Warren, Healy, Clancy, Drabinowicz, Keeney, Peter Cote, Bruton, Cullity, Chevrette, M. Cote, Bednar and Bragdon. County Commissioners Walsh, Lobacki and Beaulieu. Also Mr. Card and Mr. Tom Bouchard.

Chairman Healy opened meeting at 7:25 P.M.

Mr. Richard Kohls was first speaker on Mid Merrimack Health Planning Council. There are two Federal Grants available, one for $25,000 and one for $65,000, for planning and design of a location for facility. The United Community Services has pledged $6,000, the Notre Dame Hospital pledged $4,000 and the County needs to pledge $4,000.

Dr. Paul Hasserjian spoke.

Discussion by members of the Executive Committee and the County Commissioners.

Meeting adjourned at 9:00 P.M.

Orson H. Bragdon
Clerk

Hillsborough County Executive Committee Meeting of February 18, 1972 at County Home

Called to order by Chairman Healey at 10:45 a.m.

Members present: Cote, Keeney, Brocklebank, Warren, Healey, Drabinowicz, Clancy, Cullity, Chevrette, Montplaisir, Record, Bednar. Commissioners present: Beaulieu, Walsh (accompanied by Mr. Roulx)

In the absence of the clerk, Mrs. Keeney was appointed temporary clerk.

The following budgets were taken up, explained and questioned, and set aside for further action by the Committee at a later date:

Code	Department	Presented by
412.300	Register of Probate	Mr. Bourassa
413.100	Commissioner's Office	Mr. Roulx
415.100	Treasurer's Office	Mr. Roulx
419.400	Manchester Court House	Mr. Walsh
419.500	Nashua Court House	Mr. Beaulieu
444.360	Donated Foods Service	Mr. Beaulieu & Walsh
461.000	Extension Service	Mr. Roulx
470.	County Debt	Mr. Roulx

444.430 Disabled	Mr. Roulx
444.471 Soldiers' Aid: Manchester	Mr. Beaulieu
444.472 Soldiers' Aid: Nashua	Mr. Beaulieu
444.473 Soldiers' Aid: Towns	Mr. Beaulieu
412.200 Superior Court	Mr. Roulx
444.420 Old Age Assistance	Mr. Roulx & Beaulieu
415.200 County Attorney	Mr. Roulx
444.510 Direct Relief: Manchester	Mr. Walsh
444.520 Direct Relief: Nashua	Mr. Beaulieu
444.530 Direct Relief: Towns	Mr. Beaulieu
444.100 Welfare Administration	Mr. Beaulieu
444.331 Board and Care of Children: Manchester	
444.332 Board and Care of Children: Nashua	
444.333 Board and Care of Children: Towns	

Adjourned 12:30 p.m. to meet again February 25th, at 10:30 a.m.

Phyllis M. Keeney

Meeting of Executive Committee of the Hillsborough County Delegation, at the County Farm, February 25, 1972

Those present: Reps. Drabinowicz, Healey, Bragdon, Desmarais, Clancy, Chevrette, Cullity, Bruton, Montplaisir, Record, Sweeney, Keeney, M. Cote and Bednar.

Also present Commissioners Walsh, Lobacki and Beaulieu.

Meeting opened by Chairman Healey at 10:45 a.m.

Meeting conducted by Vice-Chairman Drabinowicz.

Mr. Maltais, Register of Deeds, explained proposed budget 415-300.

Sheriff Shea explained proposed budget 421.100. Would like three new cars.

421-260 - County Jail. Explained by Sheriff Shea.

421-510 - Police Communication Service discussed.

Meeting adjourned at 12:30 P.M.

Orson H. Bragdon
Clerk

Meeting of the Executive Committee of the Hillsborough County Delegation, at the County Farm, Friday March 3, 1972

Meeting opened by Chairman Healey at 10:45 A.M.

Meeting conducted by Vice-Chairman Drabinowicz.

Present: Reps. Sweeney, Cullity, Warren, Bragdon, Healey, Drabinowicz, Desmarais, Clancy, Chevrette, Montplaisir, M. Cote, and Bednar. Also Commissioners Walsh, Lobacki, Beaulieu and Business Manager Roulx.

444-230 – Mr. Bouchard explained County Home and Farm, item by item. Last year 7% increase in wages.

423-200 – House of Correction. Explained by Mr. Bouchard.

Chairman Healey in Chair.

444-250 – Moore General Hospital. Explained by Mr. Card. Asked $1500 more on Code 174.

Meeting adjourned at 12:45 to March 10, 1972, 10:30 P.M. to meet at the Moore General Hospital.

Orson H. Bragdon
Clerk

Meeting of the Executive Committee of the Hillsborough County Delegation, at the Moore General Hospital, March 10, 1972

Those present: Reps. Healey, Drabinowicz, Bragdon, M. Cote, Brocklebank, Bruton, Montplaisir, Clancy, Cullity, Desmarais, Chevrette, Sweeney, Warren and Bednar. Also Commissioners Walsh, Beaulieu and Lobacki and Business Manager Roulx.

Chairman Healey opened meeting at 10:45 a.m.

Discussion of Acute Care Operation at Hospital by Mr. Card.

Letter from County Commissioners to Chairman Healey read by the Chairman.

Com. Lobacki explained his part on Mid-Merrimack Committee.

Com. Beaulieu made statement about the Hospital.

Rep. Bednar made the following motion, seconded by Rep. Brocklebank:

I move that the Executive Committee go on record as approving discussions leading to negotiations with the Notre Dame Hospital for the purpose of resolving Acute Care facilities at Moore General Hospital, subject to final budget approval of the Executive Committee, and that the Chairman appoint two or three members to work with the County Commissioners toward that goal. Motion carried.

Chairman Healey called attention of Executive Committee to the subject of wage increases.

Rep. Sweeney suggested a $10.00 a week raise to all employees.

Rep. Clancy moved, seconded by Rep. Desmarais, that subject be brought up at later date.

Meeting adjourned to March 17, 1972 at 10:30 A.M.

Orson H. Bragdon
Clerk

Meeting of Executive Committee of the Hillsborough County Delegation, County Farm, March 17, 1972

Those present: Reps. Healey, Bragdon, Cullity, Clancy, Desmarais, Drabinowicz, Warren, Montplaisir, Bednar, Keeney, M. Cote and Commissioners Beaulieu, and Lobacki, and Business Manager Roulx.

Meeting opened by Chairman Healey at 10:50 A.M.

Chief Pelletier, Merrimack, N.H., representing Chief of Police Association of Hillsborough County, spoke in regard to a Prosecuting Attorney to help the police and discussed questions of police road patrol.

Chiefs of Antrim and Nashua notified by letter as against Prosecutor and road patrol. Inability of County Attorney and Attorney General to be able to help prosecute cases due to heavy number of cases in court. Need two prosecutors. Commissioner Beaulieu presented letter to Committee.

Chief Wike of Goffstown spoke in favor of Prosecutor and Road Patrol. Also told of Hillsborough County dispatch center in Goffstown.

Chief Hamel, Litchfield, in favor of Prosecutor and road Patrol.

Dept. Sheriff Leavitt, Hillsborough County, in favor of Prosecutor and road patrol.

Chief Vincent, Bedford, in favor of Prosecutor - 1200 cases last year. He considered road patrol number two in need.

Henry Krebs, Planning Co-ordinator for Crime for Cheshire and Hillsborough Counties, spoke.

Asst. County Attorney Early made remarks. Spends nearly all time on criminal cases in county.

Motion made by Rep. Bednar, seconded by Drabinowicz, to increase number on Acute Care Facilities Committee from three to five. Motion carried. Chairman appointed Rep. M. Cote, Cullity, Clancy, Bednar.

Meeting adjourned at 1:00 P.M. to March 24, 1972 at 10:30 A.M.

Orson H. Bragdon
Clerk

Meeting of the Executive Committee of the Hillsborough County Delegation at the County Farm, March 24, 1972

Those present: Reps. Bednar, Healey, Drabinowicz, Bragdon, Cullity, Sweeney, M. Cote, Keeney, Warren, Desmarais, Clancy, Chevrette, Bruton, Montplaisir. Also Commissioners Lobacki and Beaulieu, and Business Manager Roulx.

Meeting opened by Chairman Healey at 10:40 A.M.

412-100 Clerk of Court. Rep. Sweeney moved, seconded by Rep. Desmarais, that $148,400 be approved. Motion carried.

Rep. Bruton moved, seconded by Rep. Warren, to approve borrowing $800,000 for County Treasurer. Motion carried.

412-200 Superior Court. Rep. Bruton moved, seconded by Rep. Sweeney to approve $193,000. Motion carried.

413-100 Commissioners. Rep. Cullity moved, seconded by Rep. Clancy, to approve $28,950. Motion carried.

415-100 Treasurer's Office. Rep. M. Cote moved seconded by Rep. Desmarais, to be laid on table. Motion carried.

415-200 County Attorney. Rep. M. Cote moved, seconded by Rep. Sweeney, that $21,255 be added as a supplemented budget for full time Assistant County Attorney, if Crime Committee approves project, and provides invoices in the sum of $15,000 for same. County Budget be so ear-marked. Motion Carried.

Rep. Keeney moved, seconded by Rep. M. Cote, that $69,530 be approved. Motion carried.

415-300 Register of Deeds. Rep. Desmarais moved, seconded by Rep. Clancy, $123,300 be approved. Motion carried.

419-400 Manchester Court House. Rep. Sweeney moved, seconded by Rep. Cullity that $68,600 be approved. Motion carried.

444-100 Welfare Administration. Rep. Desmarais moved, seconded by Rep. Warren, $56,050, be approved, motion carried.

444-360 Donated Foods Service. Rep. Bednar moved, seconded by Rep. Sweeney, $20,000 be approved. Motion carried.

444-430 Aid to Disabled. Rep. Bednar moved, seconded by Rep. Clancy, $70,000 be approved. Motion carried.

444-331 Board and Care - Manchester. Rep. Sweeney moved, seconded by Rep. Desmarais, $104,000 be approved. Motion carried.

444-332 Board and Care, Nashua. Rep. M. Cote moved, seconded by Rep. Warren, $63,000 be approved. Motion carried.

444-333 Board and Care, Towns. Rep. Sweeney moved, seconded by Rep. M. Cote, $25,000 be approved. Motion carried.

444-420 Old Age Assistance. Rep. Bednar moved, seconded by Rep. Sweeney, $290,000 be approved. Motion carried.

444-471 Soldiers' Aid - Manchester. Rep. Bednar moved, seconded by Rep. Bruton $16,900 be approved. Motion carried.

444-472 Soldiers' Aid - Nashua. Rep. Desmarais moved, seconded by Rep. Bruton, $2,100 be approved. Motion carried.

444-473 Soldiers' Aid - Towns. Rep. Bruton, seconded by Rep. M. Cote $2,200 be approved. Motion carried.

444-510 Direct Relief - Manchester. Rep. Sweeney moved, seconded by Rep. Clancy, $53,375 be approved. Motion carried.

444-520 Direct Relief - Nashua. Rep. M. Cote moved, seconded by Rep. Desmarais, $7,700 be approved. Motion carried.

444-530 Direct Relief - Towns. Rep. Bednar moved, seconded by Rep. Warren, $7,075 be approved. Motion carried.

461-000 County Extension Service. Rep. Keeney moved, seconded by Rep. M. Cote, $51,657 be approved. Motion carried.

470 County Debt. Laid on table.

Meeting adjourned at 12:30 P.M. until Thursday March 30, 1972, at 10:30 A.M.

Orson H. Bragdon
Clerk

Meeting of the Executive Committee of the Hillsborough County Delegation, March 30, 1972 at the County Farm

Those present: Reps. Drabinowicz, Cullity, Chevrette, Bruton, Montplaisir, Bragdon, Brocklebank, Sweeney, M. Cote, Keeney, Desmarais, Healey, Clancy, Bednar, and Warren. Also Commissioners Beaulieu and Lobacki and Business Manager Roulx.

Meeting opened by Chairman Healey at 10:40 A.M.

Code 470 – County Debt. Rep. Bednar moved, seconded by Rep. Sweeney, $183,935 be approved. Motion carried.

Code 423-200 – House of Correction. Rep. Cullity moved, seconded by Rep. Brocklebank, $118,625 be approved. Motion carried.

Code 415-100 – Treasurer's Office. Rep. Sweeney moved, seconded by Rep. Bruton, $45,700 be approved. Motion carried.

Code 444-230 – County Farm and Home. Rep. Clancy moved, seconded by Rep. Cullity, $1,092,947 be approved. Motion carried. Rep. Brocklebank asked that report on farm be sent to all members of Executive committee.

Code 412-300 – Registrar of Probate. Rep. Bednar moved, seconded by Rep. Bruton, $56,000 be approved. Motion carried. Footnote of $2,000 for dumbwaiter, be under jurisdiction of Nashua Court House.

Code 419-500 – Nashua Court House. Rep. Bednar moved, seconded by Rep. Brocklebank, $27,450 be approved. Motion carried.

Code 421-210 – Sheriff's Department. Criminal Division. Rep. Bednar moved, seconded by Rep. M. Cote, expense Code 56 be reduced to $1500. Motion carried. Rep. Bednar moved, seconded by Rep. Brocklebank $3,600 be approved. Motion carried.

Code 421-260 – Sheriff's Department, County Jail. Rep. Bednar moved, seconded by Rep. Cullity; $258,000 be approved. Carried.

Code 421-510 – Police Communications Service. Rep. Bednar moved, seconded by Rep. Brocklebank, $8,000 be approved. Motion carried.

444-250 – Moore General Hospital. Rep. Brocklebank moved, seconded by Rep. Chevrette, $1,340,497 be approved. Motion carried.

Meeting adjourned at 1:00 P.M. Next meeting indefinite. Will be notified.

Orson H. Bragdon
Clerk

Meeting of Executive Committee of Hillsborough County Delegation, May 9, 1972 at the County Farm

Meeting called ot order at 10:35 A.M. by Chairman Healey. Those present: Reps. Healey, Bednar, Bragdon, Cullity, Cote, Sweeney, Warren, Desmarais, Clancy, Chevrette, Bruton, Barnard, Brocklebank, Record and Keeney. Also Commissioners Walsh, Beaulieu and Lobacki, and Business Manager Roulx.

Chairman Healey read a letter from County Attorney Connor to County Treas. DeGrace.

Rep. Record moved, seconded by Rep. Bednar, that a copy of letter from Treas. DeGrace to Attorney Connor be obtained by Chairman Healey. Motion carried.

Hudson News reporter, Lake Munday, attended meeting.

Code 497 - Insurance. Rep. Sweeney moved, seconded by Rep. Brocklebank, that $50,000 be approved. Motion carried.

Code 421-100 — Sheriff's Dept. Civil Division. Rep. Sweeney moved, seconded by Rep. Bednar, that Item No. 56, $19,000, be reduced to $14,500. Motion carried.

Rep. Brocklebank moved, seconded by Rep. Sweeney, that budget of $177,500 be accepted. Motion carried.

Code 496 — Employees Retirement and Social Security. Rep. Sweeney moved that employees be given $5.50 per week increase. Motion amended by Sweeney to be $5.00 per week. Rep. M. Cote moved that this be amended to read $2.50 per week. Four in favor and seven against this motion. Sweeney motion for $5,00, four in favor and seven against. Motion failed.

Rep. Brocklebank moved, seconded by Rep. Desmarais, $219,000 be accepted. Motion carried.

Total budget $5,011,926. Total Income $2,104,962.17. Rep. Bednar moved, seconded by Rep. Desmarais, that these figures be accepted. Motion carried.

Meeting adjourned at 12:50 P.M.

Orson H. Bragdon
Clerk

Public Meeting on Budget — May 15, 1972
County Court House, Manchester, N.H.

Present: Reps. Healey, Drabinowicz, M. Cote, Cullity, Clancy, Keeney, Sweeney, Record, Bragdon, Montplaisir. Commissioners Walsh, Beaulieu and Lobacki and Business Manager Roulx.

Hearing opened by Chairman Healey at 7:25 P.M. About 40 present.

Howard Parker, Litchfield, questioned Extension Service Budget. County Agent answered.

Rep. Heald asked question on cash surplus. Mr. Roulx answered.

Rep. Spirou questioned mileage rate. Opposed to .15 per mile.

Rep. Lyons. Question on prosecutor for town police.

Mr. DeGrace. Opposed to budget. Presented report to Chairman Healey.

Mrs. Sysyn. Question for League of Women Voters for Manchester about Welfare.

Gentlemen from Litchfield questioned tax rate. Business Manager Roulx answered both questions. Comm. Beaulieu made remarks.

Rep. St. Onge made remarks.

Mrs. Bourassa of Manchester Childrens' Home. Questions on Board and Care of Children. Nearly 400 children at present in County.

Rep. Spirou made more remarks. Asked Chairman Healey to call special meeting of the county delegation.

Meeting adjourned at 8:30 P.M.

Orson H. Bragdon
Clerk

Hillsborough County Delegation Meeting, May 19, 1972
at the Hillsborough County Farm

Chairman Healey called meeting to order at 10:40 A.M.

Roll call showed 57 present.

Necessary for quorum 59.

Chairman declared recess. Reps. Belzil and Vachon questions on budget. Two members came to meeting making a quorum. Meeting resumed. Rep. Lyons comments on budget.

Rep. Bednar moved, seconded by Rep. Sweeney, that a footnote on the County Attorney budget that the new assistant prosecutor be used only for Municipal and County cases. Motion failed.

Rep. Cobleigh moved, seconded by Rep. Ouellette, that mileage be .12 per mile. Motion carried.

Rep. Cobleigh moved that budget be laid on table, for new figure on final budget. Motion carried.

Rep. Cobleigh moved and presented motion to chair which is on file. Seconded by Rep. Robinson. Reps. Cobleigh and Robinson spoke

in favor. Recess to study motion. Call to order. Discussion of motion. Motion carried.

Budget taken from table. Total budget is $5,002,716, a reduction of $9,210, due to the reduced mileage rate.

Rep. Robinson, seconded by Rep. Parker, that budget be approved. Motion carried.

Rep. Robinson moved, seconded by Rep. Parker, that amount of County Tax $2,897,754 be approved. Motion passed.

Rep. Sweeney moved that budget be reconsidered, seconded by Rep. Drabinowicz, Rep. Sweeney spoke for motion to increase salaries of county employees. Motion failed.

Rep. Bednar presented motion to Convention which is on file. Seconded by Rep. Record. Discussion. Show of hands on motion, 21 yes, 24 no. Motion failed.

Meeting adjounred at 1:20 p.m.

Orson H. Bragdon
Clerk

I move that the Hillsborough County Convention petition the Superior Court of New Hampshire as follows:

PETITION UNDER REVISED STATUTES ANNOTATED 25:3

Now comes the Hillsborough County convention and respectfully represents as follows:

1. In 1966, upon the suggestion of the Attorney General, the County Convention appointed a special investigating committee to investigate conditions and to confer and report relative to fiscal controls at the Hillsborough County Farm and Hospital.

2. The said Committee reported to the County Convention that controls over the property and labor of the County and the mechanics of supervising and handling its inventories were inadequate.

3. The Hillsborough County Convention duly voted to petition the Superior Court for a special examination of the fiscal affairs of the County in accordance with the standards set forth on Exhibit A attached to this petition.

4. The Court decided after the 1966 hearing to continue the case pending the installation of new business procedures and the hiring of a new business manager.

WHEREFORE the County Convention prays that the Superior Court, acting as a body, under the authority of Revised Statutes Annotated 25:3 do hold a new hearing on the petition because of the findings in the recent litigation, to order a special examination and appoint special auditors to carry out such examination and for such other relief as may be just and proper.

This is a true copy of a motion duly voted on and passed at the Hillsborough County Convention on May 19, 1972.

Orson Bragdon, Clerk
Hillsborough County Delegation

Signed this 7th day of July, 1972.

EXHIBIT A
STANDARDS FOR AUDIT REPORT

1. The report should contain a clear-cut indication of the character of the accountants' examination by stating whether it was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as the accountants considered necessary in the circumstances. Any limitations on the scope of the examination should be clearly explained.

2. The report should include an unqualified opinion. Where an unqualified opinion is not given the reason should be stated together with an affirmative statement concerning compliance with generally accepted accounting principles in all other areas.

3. The report should include statements as to whether anything was observed by the accountants which would indicate that expenditures have not been made in accordance with approved appropriations and other applicable fiscal requirements and restrictions and that revenues have not been properly accounted for.

4. The report should include statements as to the adequacy of financial records, financial reporting, and budgetary controls. If inadequacies have been noted or if further improvements are desirable, recommendations for improvement should be made.

5. The report should state whether the system of internal control including pro-audit of expenditures is adequate and whether it is functioning effectively, including cash receipts, personnel, payrolls, procurement, and inventory. If weaknesses exist recommendations should be made as to corrective actions or improvements needed to insure the proper safeguarding and use of funds, supplies and property, and deter or minimize the possibility of fraud or other manner of loss.

6. The report should include a statement relative to compliance with statutes, laws, rules and regulations under which the county was created and is functioning.

7. The report should include explanations of significant variations in amounts of assets, liabilities, equity accounts, revenues and expenditures.

8. While it is recognized that the examination will be made on a test basis in accordance with generally accepted auditing standards and hence will not necessarily disclose all irregularities, the report should state whether in the tests made, there was noted any evidence of fraud or dishonesty.

9. The report should disclose whether, in the course of the audit, there were any indications of lack of efficiency in financial operations and management of the agency.

August 7, 1972

Mr. Daniel Healey, Chairman
Hillsborough County Delegation
366 Lake Avenue
Manchester, N.H.

Dear Mr. Healey:

During the past few weeks, many irresponsible and damaging accusations have been made by certain people of Hillsborough County against this Board and in turn against many faithful County employees.

It has always been our purpose not to argue these matters through the news media and we have refrained from doing so, however there seems to be no end of uninformed sensationalism.

Up until now we have assumed they were being made during the peak of an election campaign and were made without careful consideration of the damage that can be done by hasty unsupported remarks.

In accordance with the forementioned policy of this Board, we are formally requesting you to convene the Hillsborough County Delegation in Convention at the earliest possible time so that we may present to each member of the delegation the facts as they truly are in relation to County Budget transfers and explain in a forum where both accused and accusor can receive equal time to present their case, assured that respect and decorum will prevail. We would appreciate this item being placed on the agenda for such convention.

Sincerely yours,
Armand A. Beaulieu
John J. Walsh
Edward J. Lobacki

August 8, 1972

Manchester Union Leader Corp.
Amherst St.
Manchester, N.H.

Gentlemen:

Please publish the following legal notice in the City edition of your paper on August 8, 1972 and the State edition of August 9, 1972.

"The Hillsborough County Delegation will meet in Convention on August 17, 1972 at 7:15 P.M. at the Hillsborough County Court House 300 Chestnut St. Manchester, N.H. The purpose of this meeting is to hear testimony from the Board of County' Commissioners regarding budget transfers and any other lawful business that might properly come before the convention.

Orson Bragdon
Clerk
Hillsborough County Delegation"

Sincerely yours,
R. W. Roulx, Business Manager
Hillsborough County

August 16, 1972

To: Chairman, Hillsborough County Executive Committee
From: Board of County Commissioners

The money in the Hillsborough County Treasury being insufficient to meet demands upon same, the Board of County Commissioners determined that the sum of $800,000. is necessary to meet said demands and ask your approval to allow the County Treasurer to borrow said sum of $800,000. as provided in Chapter 29, Section 8, as amended by laws of 1959 Chapter 121, Section 1.

Sincerely yours,
Armand A. Beaulieu, Chairman
John J. Walsh, Vice Chairman
Edward J. Lobacki, Clerk

August 17, 1972

To Whom It May Concern:

The Executive Committee of Hillsborough County Delegation received a determination that the sum of $800,000. is necessary to meet demands on the County Commissioners at a meeting of said committee duly called at Manchester and held at the Court House on August 17, 1972. It was voted unanimously to approve borrowing of $800,000. in anticipation of the 1972 taxes as provided under R.S.A. Chapter 29, Section 8, as amended by laws of 1959, Chapter 121, Section 1.

Orson H. Bragdon, Clerk
Hillsborough County

Hillsborough County Executive Committee Meeting, County Farm, September 25, 1972

Present: Reps. Keeney, Cullity, Warren, Healey, Bragdon, Bruton, Montplaisir, M. Cote, Desmarais, Clancy, Chevrette, Record and Drabinowicz. Commissioners Lobacki, Beauleau and Walsh, and Business Manager Roulx.

Meeting opened at 10:10 A.M. by Chairman Healey.

Mrs. Hamblet, part time therapist at the County Farm, recognized. Her remarks given to Clerk.

Mr. Lobacki spoke in favor of position, but not on a part time basis.

Discussion.

Rep. Bednar spoke as Work Release Administrator.

County Farm manager Bouchard made remarks.

Questions by Reps. Keeney, Record and Chairman Healey.

Interpretation of role of Executive Committee in relation to County Budget. Explained by Mr. Roulx

Need $7,000 to balance Reg. of Deeds budget

Need $7,500 to balance County Debt Budget

Need $2,500 to balance Donated Foods Budget

Need $2,000 for tax audit.

Old Age Assistance budget estimated to be $40,000 over.

Rep. Spirou made remarks.

Rep. Bourass made remarks.

Recessed at 1 p.m. to Monday Oct. 2, 1972

Orson H. Bragdon
Clerk

Hillsborough County Executive Committee Meeting,
County Farm, October 3, 1972

Present: Reps. Healey, Drabinowicz, Bragdon, Keeney, Warren, Bruton, Montplaisir, Desmarais, Clancy, Chevrette, Record and Sweeney. Commissioners Walsh, Lobacki and Beauleau and Business Manager Roulx.

Meeting opened at 10:15 by Chairman Healey.

Moved and seconded that Clerk send letter to Mrs. Brocklebank. Chairman Healey read and commented on report by Mr. Egan in Manchester Union. Rep. Record expressed the hope that Rep. Healey's remarks would be reported in its entirety in the papers.

Comm. Walsh spoke on Work Release program. Mr. Roulx stated about $11,117 in 1972 budget for matching funds for federal projects. Questions by Reps. Record, Sweeney and Healey. Commissioners Walsh and Lobacki against the continuing of the Work Release program for the rest of the year, and asked that it be withdrawn from the agenda.

Rep. Bednar spoke in regard to job of Work Release Supervisor.

Rep. Record moved, seconded by Rep. Warren, that committee move to the position of Therapist. Motion carried. Rep. Sweeney abstained. Commissionrs Walsh and Lobacki in favor of withdrawing position of Therapist from the agenda.

Rep. Bednar requests that Commissioners get statement from Tax Commission in regards to the handling of the appropriations covering E.E.A. fund payroll expenditure. Comm. Beauleau spoke in regards to the Work Release program and favored the job be continued.

Rep. Sweeney moved, seconded by Rep. Record, that $19,000 be transferred from Old Age Assistance Budget to balance Registry of Deeds budget, County Debt Budget, Donated Food budget and tax audit.

Rep. Sweeney moved seconded by Rep. Record, that 1971 transfers discussion be tabled. Motion carried, 8 yes and 2 no.

Meeting adjourned at 12:15 p.m.

Orson H. Bragdon
Clerk

Executive committee Meeting, Hillsborough County Court House, December 12, 1972

Meeting opened by Chairman Healey at 1:40 P.M. Those present: Reps. Drabinowicz, Healey, Keeney, Warren, Bragdon, Chevrette, Desmareis, Cullity, Montplaisir, Bruton, Record, Clancy and Bednar. Also Commissioners Walsh, Beauleau and Lobacki and Business Manager Roulx.

Mr. Roulx explained need for transfer funds from one department to another.

Moved by Record, seconded by Demareis, to transfer $250 for Code 415.000, Delegation. Motion carried.

Code 415.300, Register of Deeds. Rep. Keeney moved, seconded by Rep. Bruton to transfer $2,500 to this Dept. Motion carried.

Code 419.500, Nashua Court House. Chevrette moved, seconded by Rep. Desmarais, to transfer $1,500 to this Dept. Motion carried.

Mr. Roulx was instructed to make a report of each department item from where the transfers were to come.

Code 421.210, Sheriff Dept. Crim. Div. Rep. Record moved, seconded by Rep. Montplaisir, to transfer $1,100 to this Dept. Motion carried. Rep. Bednar passed.

Code 444.230, County Home. Rep. Montplaisir moved, seconded by Rep. Record, $75,000 be transferred to this Dept. Motion carried.

Code 444.332, Board Care Children, Nashua. Rep. Chevrette moved, seconded by Rep. Record, $3,000 be transferred to this Dept. Motion carried.

Code 444.360, Donated Foods. Rep. Clancy moved, seconded by Rep. Cullity, $2,500 be transferred to this Dept. Motion carried.

Code 444.471 Soldiers Aid-Manchester. Rep. Chevrette moved, seconded by Rep. Record, $3,000 be transferred to this Dept. Motion carried.

Code 470.000 County Debt. Rep. Record moved, seconded by Rep. Demarais, $275 be transferred to This Dept. Motion carried.

Code 419.400 Superior Court. Rep. Montplaisir moved, seconded by Rep. Desmarais, $1,250 be transferred to this Dept. Motion carried. Rep. Chevrette moved, seconded by Record, that $90,375 be transferred to the ten Departments. Motion carried.

Mr. Roulx explained surplus in Code 423.200, House of Correction Wages. Rep. Record moved, seconded by Rep. Desmarais, to transfer $8,000 from this Department. Motion carried.

Code 444.100 Welfare Administration. Rep. Desmarais moved, seconded by Rep. Record, to transfer $2,000 from this Dept. Motion carried.

Code 444.250 Moore Hospital. Rep. Chevrette moved, seconded by Rep. Montplaisir, to transfer $50,000 from this Dept. Motion carried.

Code 444.331 Board and Care Children, Manchester. Rep. Cullity moved, seconded by Rep. Chevrette, to transfer $15,000 from this Department. Motion carried.

Code 444.333 Board and Care Children, Towns. Rep. Keeney moved, seconded by Rep. Desmarais, to transfer $6,000 from this Dept. Motion carried.

Code 444.420 Old Age Assistance. Rep. Chevrette moved, seconded by Rep. Record, to transfer $8,125 from this Dept. Motion carried.

Code 412.100 Clerk of Court. Rep. Record moved, seconded by Rep. Desmarais, to transfer $1,250 from this Dept. Motion carried.

Rep. Bednar passed on all items.

Rep. Record moved, seconded by Rep. Montplaisir, that $90,375 be transferred, from the above departments.

Rep. Record moved, seconded by Rep. Desmarais, that $186,177 Federal Sharing Funds, and any other federal funds, be accepted. Motion carried.

Rep. Bednar moved that $186,177 be deposited in a separate account, known as the Federal Sharing Revenue account, at not less than 6% in C.D. deposits, and that future revenue sharing monies be put in C.D. deposits at the highest interest rate. This motion shall be subject to the approval of the County Attorney as to its legality and validity. Seconded by Rep. Warren. Motion carried, six yes and three no.

Rep. Bruton moved that report of the Commissioners in regard to transfers as printed, be accepted. Seconded by Rep. Chevrette. Motion carried.

Meeting adjourned at 4:30 P.M.

Orson H. Bragdon
Clerk

COUNTY COMMISSIONERS' YEARLY REPORT

A milestone for Counties in New Hampshire during 1972 was the implementation of Federal Revenue Sharing. Hillsborough received over $360.000., the use of which is now being contemplated by our Delegation. Our Board contemplates utilizing a major share of this toward construction of new nursing home facilities. It is a fact that by 1975 all of our facilities in Goffstown will be ineligible for federal funding.

During 1972, our General Hospital was closed and all beds are now being devoted to geriatric care. The end of this year also brought about the closing of our X-Ray Department. All of the unused equipment will be offered for competitive sale.

The sudden awareness of County Government by the public has continued. Sensationalism by some officials has cast unnecessary criticism and unproven accusations against many conscientious officers and employees, for which we feel very badly. We can only wish that the new year will bring about a greater understanding by our citizens of the problems we do have and will foster an effort to co-operatively develop solutions.

The financial condition of our County is sound as evidenced by accompaning statements. All of our books and records were audited by the State Tax Commission during 1972, but because that report has not been delivered to us, we were unable to include in this report. Our first year on Data Processing has not been without the usual problems but all involved have been most cooperative in helping to understand and make the transition easier.

Our thanks to the Executive Committee and Delegation who had a trying year. Also, our appreciation to City and Town Officials, all County Officials and Employees without whom our job would not be possible.

Board of County Commissioners,

ARMAND A. BEAULIEU, Chairman
JOHN J. WALSH, V/Chairman
EDWARD J. LOBACKI, Clerk

EXHIBIT A

BUDGET FOR HILLSBOROUGH COUNTY

January 1, 1972 thru December 31, 1972

SOURCES OF REVENUE

CURRENT REVENUE:	
346.100 County Home & Farm	$600,000
346.200 Moore General Hospital	985,000
342.300 County Jail	12,000
342.500 Sheriffs Department	60,000
341.200 Register of Deeds	125,000
341.100 Superior Court	100,000
Reimbursements of Expenditures for support of poor, etc.	
346.800 Old Age Assistance	2,500
346.400 Direct Relief	1,000
346.600 Board & Care of Children	16,000
369. Miscellaneous Income	2,000
362. Rental Income	22,500
290. Cash Surplus	103,785
334. Federal Funds	35,000
AMOUNT NECESSARY TO BE RAISED 105. BY COUNTY TAX	2,937,931
TOTAL REVENUE	$5,002,716

PURPOSE OF EXPENDITURES

GENERAL GOVERNMENT:	
County Officers Salaries	71,950
Expense of above Officers	242,337
415.300 Expense Register of Deeds	140,383
412.300 Expense Register of Probate	59,987
419.400 Court House Manchester	78,362
419.500 Court House Nashua	30,908
SUPERIOR COURT:	
412.200 Jury Payrolls	102,130
412.200 State vs Payrolls	14,565
412.200 Referees & Masters	1,885
412.200 Stenographers	78,920
412.100 Clerk of Court	156,991

EXHIBIT A Cont'd

PUBLIC WELFARE:	
444.230 County Home	1.232,531
444.250 Moore General Hospital	1,389.597
421.260 Jail	227,618
444.500 Direct Relief	53,450
444.420 Old Age Assistance	275,475
444.470 Soldiers Aid	24,200
444.300 Board & Care of Children	174,000
444.430 Aid to Disabled	75,700
444.100 Welfare Administration	58,943
444.360 Commodities Distribution	53,538
423.200 House of Correction	122,844
MISCELLANEOUS:	
461.000 Cooperative Extension Service	51,265
498.021 County Prosecutor Project	21,255
498.020 Emergency Employment Program	11,917
411.000 Delegation Expense	2,750
421.510 Communications Ctr.	8,005
INTEREST & PRINCIPAL PAYMENTS	191,210
	$5,002,716

EXHIBIT B

STATEMENT OF CONDITION

HILLSBOROUGH COUNTY, N.H.

December 31, 1972

RESOURCES

CURRENT ASSETS:		
101 Cash in Banks	336,430.45	
102 Petty Cash	995.73	
OTHER RESOURCES:		
118 Accounts Receivable-UNH	2,616.28	
116 Moore Hospital	135,356.97	
117 County Home	39,811.86	
115 Miscellaneous	151.90	
TOTAL RESOURCES		$545,363.19

Obligations & Fund Balance

CURRENT LIABILITIES:		
202 Accounts Payable	14,033.91	
206,8,9 Payroll deductions	40,122.19	
212 Employee Benefit Fund	1.00	
214 N.H. Deed Taxes	24,378.75	78,535.85
OTHER OBLIGATIONS:		
ENCUMBERED APPROPRIATIONS:		
241 County Prosecutor Project	18,415.41	
241 Police Systems Grant	2.84	
241 Communications Study Grant	323.12	
241 Hospital Study	3,347.99	22,089.36
FUND BALANCE:		444,737.98
TOTAL OBLIGATIONS & FUND BALANCE		$545,363.19

EXHIBIT C
STATEMENT OF BONDED DEBT

$1,708,000 Hillsborough County Court House Bonds, payable $93,000 on 9/1/69 and 85,000 on Sept. 1 in each of the years 1970 to 1988 inclusive, interest at 4.30%.

Outstanding Bonds Dec. 31, 1972 - $1,360,000

EXHIBIT D
SCHEDULE OF COUNTY PROPERTY VALUES
AS OF DECEMBER 31, 1972

Land, Buildings and Equipment	Value
Court Houses	$2,832,734
Jail	541,956
County Home, Farm & House of Correction & Hosp.	3,446,231
Communications Center	43,927
Total	$6,864,848

EXHIBIT E

1972 - Budget Comparison

HILLSBOROUGH COUNTY, N.H.

		Original Appropr. 1972	Adjusted Appropr. 1972	Expended	Unexpended
GENERAL GOVERNMENT					
411.000	Delegation	2,500	2,750	2,548	202
412.300	Reg. of Probate	59,987	59,987	54,890	5,097
413.100	County Commissioners	28,695	28,695	26,592	2,103
415.100	Treasurer	48,112	50,112	49,854	258
415.200	County Attorney	49,904	49,904	45,591	4,313
415.300	Reg. of Deeds	130,883	140,383	140,205	178
419.400	Manchester Court House	77,112	78,362	73,650	4,712
419.500	Nashua Court House	29,408	30,908	30,665	243
SUPERIOR COURT					
412.100	Clerks Office	158,241	156,991	154,667	2,324
412.200	Court Expense	193,000	197,500	197,466	34
PUBLIC SAFETY					
421.100	Sheriff, Civil Div.	186,736	181,176	170,262	10,914
421.210	Sheriff, Criminal Div.	3,300	4,400	4,201	199
421.260	County Jail	276,558	277,618	277,610	8
423.200	House of Correction	130,844	122,844	122,555	289
421.510	Communication Center	8,005	8,005	4,768	3,237
HEALTH & WELFARE					
444.230	County Home	1,161,631	1,232,531	1,229,402	3,129
444.250	Moore Hospital	1,439,597	1,389,597	1,382,350	7,247
444.300	Board & Care - Children	192,000	174,000	171,187	2,813
444.360	Donated Foods Service	48,538	53,538	53,172	366
444.420	Old Age Assistance	290,000	275,475	275,473	2
444.430	Aid to Disabled	70,000	75,700	75,667	33
444.470	Soldier's Aid	21,200	24,200	21,291	2,909
444.500	Direct Relief	68,150	53,450	53,110	340
444.100	Welfare Administration	59,943	58,943	58,883	60
CONSERVATION & NATURAL RESOURCES					
461.	Coop, Extension Service	51,265	51,265	50,738	527
		183,935	191,210	191,209	1
470 DEBT SERVICE					
498.020	Emergency Employ. Program	11,917	11,917	8,393	3,524
498.021	County Prosecutor Project	21,255	21,255	2,840	18,415*
TOTAL		5,002,716	5,002,716	4,929,239	73,477

*This money encumbered for balance of project.

EXHIBIT F

COMPARATIVE STATEMENT OF BUDGET & ACTUAL REVENUE 1972

HILLSBOROUGH COUNTY, N.H.

		Estimate 1972	Actual 1972	Under Estimate	Over Estimate
346.100	County Home & Hosp.	1,585,000	1,587,775		2,775
342.300	County Jail	12,000	22,352		10,352
341.200	Register of Deeds	125,000	176,684		51,684
342.500	Sheriffs Department	60,000	56,838	3,162	
341.100	Superior Court	100,000	80,807	19,193	
361.100	Interest on Deposits		3,136		3,136
Reimbursements:					
346.800	Old Age Assist.	2,500	3,964		1,464
346.400	Direct Relief	1,000	2,228		1,228
346.600	Bd. Care, Children	16,000	15,466	534	
346.500	Soldier's Aid	———	472		472
346.700	Aid to Disabled	———	2,293		2,293
Other Income:					
362.	Rental	22,500	21,350	1,150	
369.	Miscellaneous	2,000	2,116		116
334.100	Donated Foods	20,000	13,312	6,688	
334.221	Crime Commission	15,000	3,997	11,003	
290.	Cash Surplus	103,785	103,785		
TOTAL		2,064,785	2,096,575	41,730	73,520
Rev. Sharing Funds			186,177		
		2,064,785	2,282,752	41,730	73,520

BUDGET SUMMARY - 1972

Actual Revenues		2,178,967	
Estimated Revenue		1,961,000	
Net Excess			217,967
Appropriations		5,002,716	
Expended	4,929,239		
Encumbered Approp.	18,415	4,947,654	
Net Unexpended Appropriations			55,062
New Budget Surplus			273,029*

*Includes 1972 Fed. Revenue Sharing Funds in the amount of $186,177.

EXHIBIT G

ANALYSIS OF CHANGE IN FINANCIAL CONDITION

COUNTY OF HILLSBOROUGH

YEAR ENDED DECEMBER 31, 1972

Surplus - December 31, 1971	$279,010	
Surplus - December 31, 1972	444,738	
INCREASE IN SURPLUS		$165,637

ANALYSIS OF CHANGE

INCREASES:		
New Budget Surplus (See Exh. B)	273,029	
Cancelled Checks, 1971	20	
Increase Accts. Receivable	1,274	
Adj. 1971 Soc. Secr. Tax	3	
TOTAL INCREASE		274,326
DECREASES:		
Surplus used to Reduce 1972 County Tax	103,785	
Addit. Expenditure 1971	4,904	108,689
INCREASE AS ABOVE		165,637

EXHIBIT H

SUMMARY OF TREASURER'S ACCOUNT

COUNTY OF HILLSBOROUGH

GENERAL FUND YEAR ENDED DECEMBER 31, 1972

Balance December 31, 1971	$ 147,928	
Receipts 1972	7,623,861	
Total	$7,771,789	
Disbursements 1972	$7,405,359	
Balance December 31, 1972		$366,430

PROOF OF BALANCE

December 31, 1972

Bank of N. H. NA		$555,006	
Indian Head Bank, Nashua		3,996	
		$559,002	
Less: Outstanding Checks:			
Treasurer's Office	$193,695		
Superior Court Orders	3,384		
1972 - Adjustments	550	$197,629	
Add:			
Deposit in transit		$ 5,057	
Balance as Above			$366,430

EXHIBIT I

SURPLUS FOODS DISTRIBUTED TO STATE,COUNTY TOWN AND BORDERLINE CASES DURING 1972

Butter	75,384	lbs.
Corn Meal	6,738	bags
All Purpose Flour	39,285	bags
Dry Milk	54,331	pkgs.
Rice	33,982	pkgs.
Shortening	22,776	cans
Dry Beans	30,674	pkgs.
Peanut Butter	22,218	cans
Chopped Meat	64,350	cans
Cheese	25,371	2 lb. pkgs.
Cheese	15,527	5 lb. pkgs.
Rolled Wheat	2,859	bags
Dry Split Peas	15,211	pkgs.
Rolled Oats	19,421	bags
Dehydrated Potatoes	65,094	pkgs.
Grape Juice	9,148	cans
Cnd. Chicken	27,459	cans
Egg Mix	93,753	pkgs.
Green Beans	20,616	cans
Tomatoes	15,170	cans
Peach Nectar	5,188	cans
Apricot Nectar	199	cans
Evaporated Milk	145,787	cans
Canned Peas	502	cans
Tomato Juice	10,850	cans
Corn Syrup Blend	30,584	pints
Pineapple Juice	13,974	cans
Cnd. Turkey	12,409	cans
Dried Prunes	55,189	pkgs.
Cnd. Pork	34,672	cans
Corn	42,699	cans
Apple Juice	38,931	cans
Cnd. Peaches	15,198	cans
Pears	8,897	cans
Macaroni	59,764	pkgs.

	Number of Recipients
State or County	40,412
Town	4,298
Borderline	35,614
Total Number of Persons Served	80,324

REPORT OF CLERK OF SUPERIOR COURT

To the Honorable Board of Commissioners for Hillsborough County:

The following is a correct account of money received by the Clerk of Superior Court from April 1, 1972 to August 31, 1972 inclusive, and of the disbursements during the same time:

April Term, 1972

Received for fines and costs as follows:	$ 3,180.00
Received from attorneys for 1415 entries @ $10.00	14,150.00
Received for Misc. fee postage, etc.	43.95
Received for Judges' notebooks	112.00
Received for Rules of Court	1,780.00
Reimburse County for the following:	
E—180 — Blood test	206.00
Eq. 14991 — Blood Test	206.00
St. 859 — Counsel fees	20.80
St. 5286 — Counsel fees	28.00
St. 828 — Counsel fees	63.20
St. 805 — Counsel fees	184.00
E — 145 — fees	6.40
M — 1422 — entry fee & fees (Sheriff's)	20.20
E — 132 — copies of transcript	600.00
Cash Bail Forfeited:	
St. 6612 — Barker	1,000.00
St. 7521 — Arrequi	2,091.67
St. 1694 — Giordano	300.00
St. 1734 — Moran	150.00
St. 1462 — Shepard	1,000.00
St. 1818 — Norbonne	3,000.00
All other fees — passports, misc., etc.	8,868.35
TOTAL	$37,010.57

Checks made payable to Hillsborough County Treasurer $37,010.57

Carl Randall
Clerk of Superior Court

The foregoing account is approved and allowed.

Martin F. Loughlin,
Presiding Justice

Dated: August 31, 1972.

REPORT OF CLERK OF SUPERIOR COURT

To the Honorable Board of Commissioners for Hillsborough County:

The following is a correct account of money received by the Clerk of Superior Court from January 1, 1972 to March 31, 1972 inclusive, and of the disbursements during the same time:

January Term, 1972

Received for fines and costs as follows:

St.	36	Donald P. Clemons	$ 220.00
St.	8024	Marcel Lacroix	100.00
St.	240	Ely Culbertson	150.00
St.	240	John J. Gilbert	50.00
St.	6797	David Hunt	105.00
St.	7226	Roger W. Sanfason	250.00
St.	7956	David Bouchard	50.00
St.	7988	Fernande Thiboutot	200.00
St.	1312	Edwin Nauro	100.00
St.	273	Paul Carr	50.00
St.	273	Paul Carr	50.00
St.	275	Henry Koocher	50.00
St.	276	Henry Koocher	50.00
St.	7957	Raymond Hudon	10.00
St.	253	John Winslow	35.00
St.	34	Donald Clemons	50.00
St.	7988	Fernande Thiboutot	100.00
St.	301	Barbara Burrows	25.00
St.	296	Dennis Demers	50.00
St.	282	William B. Blanchard	300.00
St.	562	Robert E. McDonald	25.00
St.	562	Robert E. McDonald	10.00

St.	567	Eugene Jordan	25.00	
St.	7956	David Bouchard	200.00	
St.	713	Richard West	100.00	
St.	265	Gary Crosby	150.00	
St.	500	Peter B. French	100.00	
St.	61			
&	100	Re-imbursement of counsel fees	242.40	
St.	6936	Re-imbursement of transcript	25.20	
St.	61	Re-imbursement of counsel fees	25.00	
St.	666	Dennis Shutt	10.00	
St.	670	Benjamin Signor	40.00	
St.	329	Albert J. Roberge	75.00	
St.	245	Bert Pinard	75.00	
St.	6797	David W. Hunt	5.00	
St.	36	Donald Clemons	50.00	
St.	360	Gary Lee Brusseau	80.00	
			$3,222.60	$3,222.60
Received from Attorneys for 862 entries @ $10.00				8,620.00
Received for Postage, etc.				36.37
Received for Judge's notebooks				24.00
Re-imbusrement to County — I.B.M. contract				34.80
All other fees — passports, misc., etc.				7,289.38
TOTAL				$19,227.15

Checks made payable to Hillsborough County Treasurer $19,227.15

Carl Randall
Clerk of Superior Court

The foregoing account is approved and allowed.

Martin F. Loughlin,
Presiding Justice.

Dated: March 31, 1972.

REPORT OF CLERK OF SUPERIOR COURT

To the Honorable Board of Commissioners for Hillsborough County:

The following is a correct account of money received by the Clerk of Superior Court from September 1, 1972 to December 31, 1972 inclusive, and of the disbursements during the same time:

September Term, 1972

Received for fines and costs as follows:	$ 9,046.00
Received from Attorneys for 1152 entries @ $10.00	11,520.00
Received from Attorneys for 205 entries @ $5.00	1,025,00
Received for Misc. postage, etc.	47.05
Received for Rules of Court	190.00
Reimburse County for the following:	
St. 1462 — Clerk of Court fees	436.00
Eq. 6952 — Transcript	109.20
Eq. 10014 — Transcript	32.40
St. 1818	250.00
Eq. 311 — Blood test	206.00
St. 537 — Clerk of Court fees	142.40
St. 1369 to St. 1373 — Clerk of Court fees	29.60
St. 2197 — Ambulance fees	50.00
26573 — Blood test	206.00
Cash Bail Forfeited:	
St. 2297 — Statt	100.00
St. 2261 — Pelkey	600.00
St. 1681 — Gammel	300.00
St. 2093 — Ballam	300.00
St. 2171 to St. 2180 — Gelinas	1,500.00
St. 2227 — Lewis	500.00
St. 2104 — Beede	200.00
All other fees - passports, misc., etc.	7,030.37
TOTAL	$33,820.02

Checks made payable to Hillsborough County Treasurer $33,820.02

Carl Randall
Clerk of Superior Court

The foregoing account is approved and allowed.

Martin F. Loughlin,
Presiding Justice.

Dated: December 29, 1972.

February 14, 1973

To the Honorable Board of Commissioners
of Hillsborough County

The following is submitted as the report of the office of the County Attorney for the period commencing January 1, 1972 and terminating December 31, 1972.

There were six hundred and six Indictments and Waivers of Indictment brought before the Court and settled. Many of these Indictments resulted in trials. Four Hundred and Twenty Five appeals from lower Courts were presented to the Court. Many of these resulted in trials by jury and final dispositions were reached on all.

There were eighty five hearings held under the Uniform Reciprocal Enforcement of Support Act.

Investigations were made into twenty four vehicular fatal accidents in which twenty eight people were killed.

Investigations were made into numberous deaths by suicide and investigations were made into fatal accidents of a non-vehicular nature and these are as follows:

Seven people died as a result of fires, there were five drownings. Four people died as a result of falls. There were three deaths caused by exposure. There was an accident involving a train in which one individual was killed. One man died as a result of an accident in a city sewer. There were two suffocations, also two people were crushed to death and there was one death as a result of a construction accident. An intensive investigation was made into the death of a fifteen month old child in Wilton who died as the result of heat prostration.

An investigation was made into a homicide in Nashua in which one John Paquette allegedly killed one Robert Beaulieu. Paquette was later killed by police while resisting arrest.

There was a homicide in Merrimcak, New Hampshire into which an intensive investigation was made. The defendant, Albert Clarke entered a plea of not quilty by reason of insanity to a charge of first degree murder and he was committed to the New Hampshire Hospital for life.

There were numerous complaints made to this office relating to the illicit sale of drugs, pornographic literature and other matters too numerous to mention.

Also, upon numerous complaints, this office undertook an investigation in cooperation with the United States Attorney's office of certain aspects of the operation of the Hillsborough County Government which investigation continues as of the date of this writing.

Respectfully submitted
James A. Connor
County Attorney

SHERIFF'S REPORT
1972

The Hillsborough County Sheriff's Department is still a non-profit organization, paid for by the taxpayers. Some educated person in Nashua made the remark that we were a "Proliferating Department", and we were quite indignant until we looked up the meaning of "proliferation". This is caused by the conditions of the times: Inflation, rise in crime, breakdown in morality, etc. Consequently there is more work for the Sheriff's Department which is made up of two division, namely, the Sheriff's office and the County Jail.

In 1972 we deposited with the County Treasurer $79,190.66 which is composed of the following income:

Income to Jail	$22,351.54
Income for civil services	50,885.02
Travel collected from attys.	5,954.10
	$79,190.66

We also had an unpaid balance due from attorneys for services — $1,883.00

In 1972 over $17,140 was collected in arreages for the N.H. Probation for child support. — $17,140.00

We collected bail for Hillsborough County Superior Court — $12,650.00

In 1972 the Sheriff's Department in Manchester and Nashua handled 9,140 Services of Process and each one of these papers called for from 1 to 15 services for as follows: Real Estate attachments, regular attachments, sometimes trustee as many as 5 banks, evictions, divorce libels, etc . . .

In 1972 there were more than 1,000 Criminal indictments processed thru Hillsborough County Superior Court and from these indictments we picked up a great deal of work, for which our department spent hours of time with no compensation. This was for service of subpoenas for the Grand Jury and Criminal trials and hearings. This ran from 1,000 to 2,000 services. There were also countless arrests on Criminal Capias as well as warrants coming from without the County and State of New Hampshire.

Other work incurred by the Sheriff's Department which does not show in the general picture is that there are from 6 to 10 bailiffs working in Court. Most of the time there are four courts working in Manchester and sometimes one more in Nashua at the same time. We have deputies transporting prisoners to court from the jail, house of

correction, State Hospital and State Prison. Usually these are round trips. These same deputies have to guard the prisoners while they are in court.

We also received a lot of free work from New Hampshire Legal Services, set up under the present OEO. More than $2,000.00 worth of services were made for them, at taxpayers expense during the year.

In 1972 the following trips were made out of State to pick up our fugatives. Lewisburg, Pennsylvania (2 trips), New York City (2 trips), Nassau County, New York, Hartford, Conn., Bangor, Maine, Waterville, Maine, Portland, Maine (3 trips), Newport, Rhode Island, Woonsocket, Rhode Island, Lowell, Mass. (3 trips), Boston Mass., several times.

The Jail continues to be a big operation. We have made major repairs in the last four years and are continually trying to keep it in good shape. As we are the only jail to take women prisoners we have increased our income at the jail each year.

In 1970 the jail income was $ 8,560.75

In 1971 the jail income was $14,612.69

In 1972 the jail income was $22,351.54

In the last year we have averaged between 40 and 50 prisoners in one day and we have them on an average of from two to three months before they are released or sentenced by the courts.

These are a few of the reasons we are "proliferating" and I cannot see any change in the immediate future.

Respectfully submitted
Lawrence J. Shea
Sheriff

To the Honorable Board of Commissioners for
Hillsborough County

Gentlemen:

Herewith is submitted the reports of the County Jail for the Year 1972.

Number of Prisoners in Jail on January 1, 1972 46
Number admitted since January 1, 1972 796
TOTAL 842

Number discharged since January 1, 1972 809
Number prisoners in Jail on January 1, 1973 33

Daily average in 1972 per day 47

Largest number in any one day in 1972 69

Smallest number in any one day in 1972 31

James K. Clougherty, Jailer
By: Lawrence J. Shea
Sheriff

PERSONNEL AT COUNTY HOME
1972

Thomas L. Bouchard, Administrator (Deceased)
George J. Hurley, Administrator, Assistant

CHAPLAINS
Rev. Francis O' Connor
Rev. Edward Young

PHYSICIAN
Dr. Marcel R. Dupuis

PROTESTANT CHAPLAIN'S REPORT

February 14, 1973

To the Honorable Board of Commissioners
Hillsborough County:

Gentlemen:

I have served this past year as Chaplain at the Hillsborough County Home. I have found this ministry satisfying, and very rewarding.

I have continued the Sunday afternoon services at the County Home and also the services at the Caron I and II Buildings. We also have carried on the Thursday night Bible Studies at the House of Correction, as well as counseling with individuals at the House of Correction during the week.

I have tried to visit regularly at the Hillsborough County Complex to get to know the people and to deal with their spiritual problems.

Members of the First Church of Goffstown have aided greatly in attending and entering into the Sunday services at the County Home.

Mr. Harold Noyes is now working with me as assistant pastor and he will be a great help in visiting at the County Home and also helping with the Thursday night Bible Study and other duties of the chaplaincy.

I would like to express my appreciation to the staff at the Hillsborough County Home for their help in making this ministry a more satisfying one.

Respectfully submitted,
Pastor Edward Young

CATHOLIC CHAPLIN'S REPORT

To the Honorable Commissioners
of Hillsborough County

Gentlemen:

Through the kindness of the Most Reverand Ernest J. Primeau, D.D., Bishop of Manchester, a Catholic Chaplain has been assigned to the Moore Hospital, County Home, and House of Correction. The Chaplain's duties are to administer to the spiritual needs of the residents entrusted to the care of Hillsborough County.

Religious services on Sunday and during the week affords the residents an opportunity to participate in a very important part of life. We assure you that every effort has been made during the past year to make our Ministry rewarding to the residents and staff.

I would like to express my appreciation to all for their cooperation and good will.

(Rev. Francis J. O'Connor
Catholic Chaplain

AMBULANCE, CAR, AND TRUCK CALLS – 1972

Month	Ambulance	Car	Truck
January	38	16	---
February	20	52	2
March	27	22	---
April	20	26	---
May	19	28	---
June	34	29	1
July	7	14	---
August	24	14	---
September	17	22	---
October	16	30	---
November	9	20	---
December	24	18	---
	255	291	3

EXHIBIT C-1
HILLSBOROUGH COUNTY HOME AND FARM
STATEMENT OF RECEIPTS
Fiscal Year Ended December 31, 1972

Receipts:		
Boarders		$531,416.72
Sales:		
Milk	$31,513.69	
Pigs	5,430.00	
Livestock	290.00	$ 37,233.69
All Other Receipts:		
Services & Supplies Rendered to Hospital	23,703.65	
Insurance & Miscellaneous	6,805.19	
Ambulance & Car Service	390.00	
House of Correction Income	4,317.70	
Medication & Medical Supplies	3,852.66	$ 39,069.20
Refunds:		
Public Service Co. of N.H. payments received from Hospital	8,210.67	
Manchester Water Works pymt's rec'd. from Hospital	4,528.66	
Oil pymt's rec'd. from Hospital	19,937.52	
Food pymt's from Hospital	45,380.95	
Bakery Goods pymt's from Hospital	5,422.21	
Services rendered to Hospital (watchmen, driver)	10,508.64	
Medication refund	15,525.96	
Gas Refund	996.85	$110,511.46
		$718,231.07

1972 ANIMALS KILLED & DRESSED

Cows 16,680 lbs. @ 65 cents lb.	$10,842.00

INVENTORY ENDING DECEMBER 31, 1972

Clothing	$6,624.00
Supplies	3,420.00
Food	18,249.34
Cattle	52,490.00
Pigs	3,012.00
Beet Pulp	540.00
Silage	5,012.00
Fuel Oil	302.92
Gasoline	241.87
Total Value	$89,892.13

1972 FARM INVENTORY

Cattle	$52,490.00
Pigs	3,012.00
Silage	5,012.00
Hay	2,500.00
Beet Pulp	540.00
Total	$63,554.00

DEPOSITS 1972

January	$ 62,368.69
February	49,262.77
March	63,794.54
April	57,895.24

May	77,123.30
June	53,108.94
July	64,125.61
August	64,797.36
September	54,476.79
October	59,525.35
November	37,310.63
December	74,441.85
	$718,231.07

DEATHS AT COUNTY HOME – 1972

January	1
February	2
March	1
April	0
May	0
June	1
July	2
August	2
September	2
October	3
November	1
December	4
Total	19

RESIDENTS – HILLSBOROUGH COUNTY HOME
1972

Total	12,311 weeks

PRISONERS AT HOUSE OF CORRECTION
1972

Total	Commitments	605
Time Supported	Weeks	2348

1972 SURPLUS FOOD RECEIVED

Butter	2,688 lbs.
Corn Meal	400 lbs.
Flour, All purpose	15,750 lbs.
Dry Milk	4,850 lbs.
Rice	2,256 lbs.
Rolled Oats	1,620 lbs.
Shortening	2,952 lbs.
Peanut Butter	720 lbs.
Rolled Wheat	150 lbs.

1972 CROPS RAISED

320 tons Green Feed	$15.00 t	$ 4,800.00
380 tons Silage	$18.00 t	6,860.00
311 Tons Hay	$50.00 t	15,550.00
1,840 bags Potatoes	1.50 bg.	2,760.00
540 boxes Sweet Corn	3.50 bx.	1,890.00
341 bu. Tomatoes	6.00 bu.	2,046.00
70 bu. Cucumbers	5.00 bu.	350.00
1,540 lbs. Squash	.16 lb.	2,464.00
54 bu. Onions	3.50 bu.	189.00
15 bu. Radishes	3.25 bu.	48.00
16 bu. Beets	4.00 bu.	64.00
65 bu. Carrots	4.00 bu.	260.00
42 bu. Peppers	1.50 bu.	63.00
Total		$37,344.00

1972 REPORT OF THE HILLSBOROUGH COUNTY COOPERATIVE EXTENSION SERVICE

To: The Honorable Board of Hillsborough
County Commissioners

Gentlemen:

It is my pleasure to submit this brief summary of the Hillsborough County Cooperative Extension Service Staff for the year 1972. A more detailed annual report is on file in the Directors of Cooperative Extension's Office in Durham, New Hampshire.

The Cooperative Extension Service is an educational program made available to the residents of the County through the cooperative efforts of the U.S.D.A., the State of New Hampshire and the Hillsborough County Government. Extension Agents provide instructions and advice in the areas of Agriculture, Home Economics, Forestry, Resource Development and 4-H Youth Development Work. Extension Agents in the county are backed up by subject matter specialist at the University of New Hampshire in Durham. The main Extension Service Office is located in Milford and there are branch offices in Manchester and Nashua where the Expanded Nutrition program is handled.

It is impossible to summarize a whole years work in one or two paragraphs, however, we can hit some of the highlights.

As the population in the county continues to grow so do the problems. The number of calls and request from homeowners for assistance or advice on problems with lawns, trees, shrubs, insects and what have you. While many of the calls are from individuals we received a number of requests from Town Selectmen, Conservation Commission members, Parks and Playground Departments were also received.

Active programs with twilight, all day and evening meetings were held with fruit and vegetable growers and dairymen. Of particular interest is the new grape program. Three grape growers meetings were held in the county. Eight growers planted more than 10 acres of grapes for the new winery and many others are expressing interest.

Some other special programs arranged included Land Use Seminars, Workshops, for Parks and Playground Departments, Home Gardening Short Course, a three day Conservation Show, a Horticultural Short Course for Garden Clubs, Home Economics group and 4-H Leaders, a small engine repair course and several environmental programs.

More than 1,800 women from 47 organized Extension groups participated in the Home Economics programs this year.

Nutrition, consumer information, consumer protection, Home grounds and earning money at Home have been among the most popular lessons taught to Extension groups. Over 40 different educational programs are being taught in Hillsborough County.

In addition to the regular Home Economics, program, 15 women in Manchester and Nashua are working the Expanded Nutirition program for Low Income Families, 1,175 families are being reached monthly by 15 Extension aides calling on them and teaching these families in their homes.

The 4—H Youth Development Program has embarked this year on an expansion program for all youth not presently enrolled in any youth program activity. Innovative and scientific programs for youth were implemented in 1972. The Embryology program was highly successful with a combined enrollment of 320 youth involved. The 4-H program provided the observation incubators and the educational materials. The area schools were the largest users of the program and reported excellent educational results with K-12 grade students. Safety and vocational type programs were also in great demand. The special program for older youth interested in power equipment and its safe operation again filled the quota and all received certification as specified by the U.S. Department of Labor.

A major program thrust in '72 was the introduction of the Summer Program at the Youth Center in New Boston. A staff of 36 provided instruction to youth from nine towns in eighteen phases of the environmental area. This pilot program was highly commended by parents and visitors as one of the finest educational programs in the state. We are saddened by the fact that its continuation depends upon receiving additional funds from some source in 1973 or cancellation will result.

The 4-H program involved 1846 youth and adults in 2,516 program areas. We are pleased to report three of our senior 4-H members were selected as state winners and received an expense paid trip to the National 4-H Club Congress in Chicago.

The program of public assistance to woodland owners was carried on by County Forester Robert Breck. He worked with woodland owners in developing management plans and advised on timber stand improvement, weeding, pruning and planting. In addition to working with individuals he spent much time working with Conservation Commissions, Watershed and Land Trust Associates, Selectmen and numerous other public and private groups. The new open space bill

resulted in many requests to determine the eligibility of forest land for the tax abatement. One of the biggest accomplishments was the Purgatory Falls project which involved two towns, the development of a land purchase committee, the appropriation of money and the raising of some local private funds and the securing of Bureau of Outdoor Recreation funds. This 30 acre piece of land which includes a scenic waterfall is now in public ownership to be enjoyed for generations to come thanks to Extension efforts.

This report touches on some of the programs and accomplishments in 1972 — if you have questions about any of the above or want more information on the total Extension Program feel free to write or call us at the office.

Sincerely,
Perley D. Colby
County Agricultural Agent

REPORT ON THE MOORE GENERAL HOSPITAL

To: The Honorable Board of Commissioners
Hillsborough County, New Hampshire

Gentlemen:

It is a pleasure for me to submit my annual report of the Moore General Hospital. The West Wing of 16 beds during the first six months of the year was conducted as an acute section. During this time the daily census decreased in patient days. The commission decided to phase out the West Wing and convert it to intermediate nursing care. As of July 1, 1972, the Bureau of Hospital Services, State of New Hampshire granted a license as a Hospital for Geriatrics and Limited Services.

The Notre Dame Hospital Administration was approached and arrangements made for the admission of acute cases from this complex. Dr. Robert Duval and Dr. Robert Provencher, formally on our staff and associated at the Notre Dame Hospital, are in charge of all admissions from this complex.

The need for more geriatric beds is evident at this time as there is an average of one hundred requests for admission.

Miss Noel, a Social Worker, has been added to our staff. The assistance Miss Noel has given to the complex is greatly appreciated by

the patients and staff. Staff referrals of special needs by the patients are given to Miss Noel for consideration and processed more readily than in the past. Requests for admission to the complex are given to Miss Noel who makes a visit to the home to determine the patient's condition. The need for another social worker is evident because of our increased daily census.

Mrs. Irene Foss, C.O.T.A., is in charge of our Activity Program. This is a very busy department and the need for assistance in the employment of a second C.O.T.A. worker would mean we could reach more patients in this worth while program.

Physical therapy for our patients is in the infant stages. Two half days a week a therapist from the Easter Seal Rehabilitation Center visits, helping the patients in need of special exercises to increase their ability in daily living.

Special recognition should be given to members of the Moore General Associates who volunteer time to assist in the Occupational Therapy Program, raise funds to purchase special equipment, and sponsor and assist with a "Vol-Teen" Program during the summer months.

Many other organizations provide music and entertainment during the holiday season for which we are most grateful.

Reverend Edward Young and Reverend Francis O'Connor have conducted Religious services both at the Caron and Moore buildings each month which has brought religious enrichment to the patients.

On behalf of the staff and myself, I wish to express our deep appreciation to the Board of County Commissioners, Mr. Thomas Bouchard, Administrator of the County Home, Dr. Albert Snay and Dr. Marcel Dupuis, and to all employees of the hospital whose joint efforts made the success of the hospital possible.

Respectfully submitted,
Ralph F. Card
Administrator

ANNAUL REPORT FROM NURSING SERVICE
From January 1, 1972 to January 1, 1973

Plans for 1973

1. To maintain facilities, supplies and equipment for effective nursing care, and to promote care and economy in their use.

2. To maintain complete, accurate and concise records and reports which meet the needs of the nursing service.

3. To promote cordial working relationships among all of the nursing team and all others concerned with patient care, including the occupational therapists, physical therapist, hairdressers, pharmacists, social worker, dietician, etc.

4. To provide well defined policies and procedures.

5. To continue with patient care conferences which results in improvement in nursing care and a better family relationship.

6. To continue the In-Service and Orientation Programs. (To be submitted in detail by the In-Service instructor)

NURSING PERSONNEL

Director of Nursing	1 full-time
Supervisors	4 full-time
Relief Supervisors	3 full-time
In-Service Education Instructor	1 full-time
Assistant In-Service Education Instructor	1 part-time
Professional Nurses R.N.	14 full-time
	3 part-time
L.P.N.	14 full-time
	3 part-time
Aides	54 full-time
	21 part-time
Hairdressers	2 full-time
Ward Clerk	1 full-time
Pharmacists	3 part-time
Secretary	1 part-time
C.O.T.A.	1 full-time
Assistant C.O.T.A.	1 part-time
Social Worker	1 full-time
Physical Therapist	1 part-time

Respectfully submitted,
Christine Polites, R.N.
Director of Nursing

REPORT FROM SOCIAL SERVICE

To: The Honorable Board of Commissioners
for Hillsborough County

Gentlemen:

In November of 1971, a Social Service Department was established to serve the County Home, the House of Correction and the Moore Hospital with its Annex, the Caron Building.

The Department was made-up of three caseworkers: Miss Susan Noel, Mrs. Francis Smith and Mr. John Doherty. Mrs. Smith not only worked within the Institution, but was also involved in the Surplus Food Program where she worked on Wednesdays and Fridays. Mr. Doherty was the worker for the House of Correction, working with both the inmates and their families in an attempt to decrease the percentage of recidivism.

The services rendered to the patients or consumers of the Institutions' Services as a whole are of a supportive nature either physical or emotional and cover a wide variety of things. The Department has been involved in securing financial aid for individuals. We have obtained hearing aids, false teeth, braces and glasses for our clients. Medical or dental care has sometimes been needed from outside the complex; in such cases the Social Service Department had made the appointments and arranged for the transportation to and from the various offices, often accompanying the individuals.

The Department has also been involved in taking applications for admittance through referral sheets from the Commissioners. This has involved having close contact with individuals and their families in an attempt to locate the most satisfactory placement for the individuals.

Any problem any patient or inmate may have is treated individually and solved in the best possible manner to benefit that individual. To carry this through close contact has been established with various other social agencies in the area, such as The State Welfare Department, The Social Security Department, the VA Hospital, the Probation Offices, The Vocational Rehabilitation Office and many more.

The Social Service Department has experienced the loss of two of its workers during this past year. Mrs. Francis Smith terminated her employment in June of 72 and Mr. Doherty terminated his employment January of 73.

On behalf of the patients from the County Home and myself I would like to thank Mrs. Marsha Patton and the Women's Guild of the Congregational Church of Peterborough for the wonderful day of activities and for the gifts they provided for us in October.

I would also like to express my grateful appreciation and thanks to all members of the Staff of the Hillsborough County Complex and to the local agencies who have helped to carry out our program of social services.

Respectfully submitted,
Susan Noel
Social Worker

ACTIVITIES PROGRAM – CARON BUILDING
January 1, 1972 – December 31, 1972

Group Activities - 5040 patient hours.

Projects consist of children's toys, Christmas decorations, and simple crafts, including embroidery, sewing, braiding, hooking, etc. The patients continue to improve the basement area with paint and other maintenance projects. Sixteen leper bandages were made and scrapbooks for the Laconia State School.

Group Recreation – 3947 patient hours.

Besides the continuing programs of moving pictures, music and slides at least once a month, Arthur Welch's Accordian School and Sally Zyla's Dance Studio have provided programs during school vacations and will continue during 1973 and students from Saint Anselms bring music once a month during the school year.

Restorative exercising and instruction in activities of daily living – 199 hours.

Patient's Kitchen - 517 patient hours.

The cooking sessions have included batches of piccalilli this year and luncheons provided for the patients by the volunteers. County Home residents use the kitchen one afternoon a week.

Volunteers donate 871 hours to working with the patients.

Three or more sisters from the Villa Augustina help the patients play Beano each Wednesday. The Vol-Teens gave some 900 hours during the summer to replace the adult volunteers.

Cookouts — About 200 meals served outside.

Every patient in Caron able to enjoy a cookout went out at least twice and some, more often.

Finances — $200.00 a year :

Provided by Mr. Card to buy supplies and replace equipment or enter new fields.

Donations — A supply of material to be used in crafts continuously appears from the staff and interested members of the community. Three individuals have donated $50.00 to help support the activities, $20.00 of which has helped pay for prizes and refreshments at the Beano games and the rest will be used to rent interesting films. The Hospital Associates continue to support the Beano prizes, the patient's kitchen and the cookouts at an annual cost of about $400.00 a year.

Respectfully submitted,
Irene V. Foss

BEAUTY SHOP

ANNUAL REPORT FOR JANUARY 1, 1972 TO JANUARY 1, 1973

CARON I
- 55 Patients

CARON II
- 59 patients
  - 30 men
  - 29 women

Sub Total 1,121

MOORE BUILDING
- 45 Patients
  - 14 men
  - 31 women

Sub Total 320

GRAND TOTAL FOR 1972 — 1,441

FIRST ANNUAL REPORT
HILLSBOROUGH COUNTY NURSING HOME

Number of patients remaining on July 1, 1972	253
Number of patients admitted	84
Total number of patients treated during 6 month period	337
Total number of discharges (excluding deaths)	63
Deaths	15
Total (Discharges & Deaths)	78
Number of patients remaining on January 1, 1973	259

Discharge patient days	39,059
Patient-days care (by census)	46,251
Average daily census	251 pts.
Average length of stay (discharged patients)	501 days
Percentage of occupancy	92.2%
Gross death rate	19.2%

Bed compliment 272 until Jan. 1, 1973
After January 1, 1973 — 269 beds

October 1, 1971 to June 15, 1972

NURSING HOME STATISTICS — Moore Building & Caron Building

Number of patients on September 30, 1971	133
Number of patients admitted	89
Total number of patients treated	222
Number of patients discharged (including deaths)	68
Number of patients remaining on June 15, 1972	154
Discharge patient days	26,292
Patient-days care (by census)	37,773
Average daily census	137+
Average length of stay (discharged patients)	386.6
Percentage of occupancy	99%
Deaths	29

June 16, 1972 to January 1, 1973

Number of Patients on June 15, 1972	148
Number of Patients admitted	51
Total number of patients treated	199
Number of patients discharged including deaths	43
Number of patients remaining on January 1, 1973	156
Discharge patient days	22,013
Patient-days care (by census)	31,142
Average daily census	156
Average length of stay (discharged patients)	511 days
Percentage of occupancy	93% + (8 beds unstaffed)
Deaths	25
Gross death rate	58%
Emergency Room (First Aid)	93 cases

PHYSICAL THERAPY REPORT

The Honorable County Commissioners
Hillsborough County, New Hampshire

Gentlemen:

Physical therapy coverage began at Moore Hospital on 13 July 1972. Initially this involved one morning per week. However, due to the number of residents seen, this was expanded in November to two mornings per week. From July 1972 to February 1973, the therapist evaluated and treated sixteen (16) individuals during two hundred seven (207) half-hour units.

Physical therapy treatments included general range of motion exercises to prevent contractures, strengthening exercises to enable better functional use of remaining muscles and gait activities to initiate or improve ambulation. The program also involved positioning, transfer activities and orthotic and other assistive devices management. The therapist instructed several aides in exercises to be done specifically for each resident on a daily basis, as an integral, important aspect of the ongoing rehabilitation program. With the decrease in help and the increased work load, daily treatment was not consistent.

The physical therapy department, located in the basement of the Caron building, houses parallel bars, a mat table, overhead pulleys and various weights and assistive devices. The program includes use of these facilities, as well as bedside therapy. There are presently thirteen (13) residents receiving treatment generally on a once-a-week basis.

Respectfully submitted,
Barbara A. Batcho, R.P.T.

HOSPITAL AND CARON BUILDING SERVICES
December 31, 1972

HOSPITAL AND CARON BUILDING

Dietary and Housekeeping — Full Time	35
Dietary and Housekeeping — Part Time	13
Maintenance	9
Driver — Part Time	2
Sewing Room — Full Time	1

HOSPITAL AND CARON — Part Time (High School)

Dietary and Housekeeping	19

NUMBER OF MEALS SERVED IN 1972

HOSPITAL AND CARON

Patients	166,117
Employees	52,148
Guests	721
Total Number in Year	210,374

STATISTICS OF THE WORK OF THE PROBATE OFFICE FOR HILLSBOROUGH COUNTY FOR THE YEAR ENDING JUNE 30, 1972

Nicholas G. Copadis, Judge, Manchester, N.H.

C. Edward Bourassa, Register, Manchester, N.H.

NEW FILES OPENED		*2,492
1. Adoptions		270
2. Change of Names		111
3. Commitments to Laconia State School (New Law)		none
4. Conservators Appointed		58
5. Guardians Appointed		96
A. Incompetents	41	
B. Minors	54	
C. Spendthrift	1	
6. Wills Received		
A. Allowed (10 Vol. Adm.)	626	
B. Filed	135	
7. Administrations Allowed		239
8. Voluntary Administrations		117
9. Marriage Waivers Granted (one file per couple)		797
10. Inheritance Tax Receipt Where No Administration of Estate		3
11. Designation of Successor Custodian Under Uniform Gift to Minors Act (RSA 463-A:7) (Supp)		1
12. Death Certificate Where no Administration of Estate		8
13. Petitions to File and Record Authenticated copy of Will		31
TOTAL		*2,492

TO BE TABULATED BUT NOT INCLUDED IN NEW FILES OPENED

14. Trustees Appointed		38
15. Inquisitions		35
16. Accounts Allowed		**1,309
A. Admrs. & Extrs.	804	
B. Gdns. and Cons.	159	
C. Trustees	346	
Total Accounts		**1,309

17. Licenses Issued		***650
A. Goods and Chattels	99	
B. Stocks and Bonds	330	
C. Real Estate	210	
D. Miscellaneous	11	
Total Licenses		***650

Respectfully submitted,
C. Edward Bourassa
Register of Probate